**[SHOULD BE PRINTED ON THE COMPANY LETTER HEAD]**

**Dated:**

To

The H.E Consul General

Consulate General of Bangladesh

Dubai, UAE.

**Subject: Application for Visa attestation.**

Sir,

Please be informed that we have selected attached visa holder for our company. We have attached all relevant documents to verify Visa & attestation.

Kindly attest Visa Copy to enable us to let the candidates to travel to UAE as soon as possible.

Yours faithfully

Name of Signatory Company

Position

Company Seal

Documents Enclose:

1. Visa Copy (2 Set)
2. 2 Set of Employment Agreement (MOL)
3. Passport Copy
4. Trade Licence Copy